

**WEBSTER COUNTY CONSERVATION BOARD
1415 NELSON AVENUE
FORT DODGE, IOWA 50501
515-576-4258**

**VETERANS MEMORIAL PARK AND SHELTER RENTAL AGREEMENT--You must be 21 years of age to rent
Veteran's Memorial Park and Shelter**

Date of Activity _____ Date of Application _____ Approx. no of persons attending _____ Approx. age range _____

Name of representative _____ Name of group _____

Address _____ Ph: (home) _____ Work _____ Cell _____

Starting time _____ Ending time _____ **[You must be out of the Veterans Park by 10:00 p.m.]**

Alcohol Use: No beer in a keg or any other container larger than one quart is allowed without first obtaining a special use permit from an authorized representative of the Webster County Conservation Board.

Keg permit needed: Yes No Number of Kegs **HARD LIQUOR IS NOT ALLOWED**

The undersigned hereby makes application to use the shelter and amphitheater at the Veterans Memorial Park located in the NW corner of Kennedy Park for the above listed date and times, and hereby makes payment of a **non-refundable rental fee of 100.00**. A keg requires a security deposit of \$100.00 (plus \$50.00 for each additional keg.) Money orders will not be accepted for deposits. Checks for the rental fee and the keg beer deposit (if needed) must all be written separately to expedite return of those deposits. **Checks must be made payable to Webster County Conservation Board. We will cancel your reservation if we have not received the rental and deposit checks at our office by the due date of _____.**

I agree to clean up all decorations, litter, and debris in the shelter, on the grounds, and in and around the parking lot which may be deposited during our event. I agree to be responsible for any damages done to property during our event by ourselves or our guests, agree to ensure compliance with Sec. 123.47 of the Iowa Code respecting possession of alcohol by minors and agree to abide by all rules and regulations of the Conservation Board and the State of Iowa. I agree to vacate the premises by 10:00 p.m. I also agree to assume responsibility for any damage that may occur during our event in the shelter, on the grounds, and in and around the parking lot.

Please Note: Your rental check will be cashed by
the Webster County Treasurer's Office

Authorized Group Representative

For Conservation Board Use

Permit approved by _____ Date _____

Rental Fee _____ Date Received _____

Keg Deposit _____ Date Received _____ 2nd. Keg Deposit _____ Date Received _____

INSPECTION REPORT: Inspection of area by _____ Date and time _____

General condition of area _____

Adopted April 6, 2009
Revised January 14, 2014

VETERANS MEMORIAL PARK POLICY

1. The Webster County Conservation Board will consider reservation requests for the Veterans Memorial Park Shelter and Amphitheater.
2. The Veterans Memorial Park may be reserved between April 1st and October 31st each year. The available hours are 8:00 a.m. – 10:00 p.m. daily.
3. Reservations will be accepted one year in advance of the rental date. The permit application must be filed with the Board at least thirty (30) days in advance of the event or gathering. The Director may waive the deadline if all other conditions are satisfactorily met.
4. The Conservation Board will charge a rental fee for rental of the shelter and amphitheater. The fee will be set annually by the board in January. Veteran's events and activities are exempt from the rental fee. Veterans must provide proof of military service.
5. A *rental agreement* must be correctly completed and returned at the same time as the rental payment by the due date (within fourteen days of making the reservation).
6. The rental fee is non-refundable. In the event of cancellation the rental fee will be forfeited or the rental party may select another available day for use. The alternate rental date must be used within one year of the original rental date.
7. The person responsible for the rental must be at least 21 years of age and abide by all state and county laws, rules and regulations.

There are 3 electrical outlets at the bottom and one box at the top.

Veterans Park is closed November 16 through April 15.