



## **webster County Emergency Management**

**Scott Forbes, Coordinator**

723 1st Ave. South  
Fort Dodge, Iowa 50501  
515-573-1403/515-570-3885  
[ema@webstercountya.org](mailto:ema@webstercountya.org)



The Webster County Emergency Management Commission was called to order at 7:05PM on September 10, 2015 at Northwest Bank building lower level conference room. Roll call was taken.

### **Members Present:**

Chris Wendell-Badger, Paul Gardner-Barnum, Denny Stuhrenburg-Clare, Richard Travis-Dayton, Kevin Doty-Fort Dodge, Donna Brundage-Harcourt, Doug Dellachiesa-Lehigh, Lyn Adson-Vincent, Jim Stubbs-Webster County Sheriff, and Merrill Leffler-Webster County Supervisor

### **Members Absent:**

Callender, Duncombe, Gowrie, Moorland, and Otho

### **Approval of Agenda:**

Motion: Adson

Second: Wendell

All Yes – Motion Carried

### **Approval of Minutes:**

Motion: Adson

Second: Doty

All Yes – Motion Carried

### **Old Business:**

Reviewed discussion from the last meeting on purchasing a vehicle for Emergency Management. There was no public comment.

### **New Business:**

Discussed purchasing a 2016 Chevy Tahoe from Kemna Auto in Fort Dodge. Kemna, Deery Brothers, and Karl Chevrolet all had similar bids.

### **Purchase 2016 Chevy Tahoe from Kemna Auto in Fort Dodge \$42,087.00:**

Motion: Travis

Second: Leffler

Roll Call: Badger-Y, Barnum-Y, Clare-Y, Dayton-Y, Fort Dodge-Y, Harcourt-Y, Lehigh-Y, Vincent-Y, WC Sheriff-Y, WC Supervisor-Y. Motion Carried.

Discussed options on the best way to purchase vehicle. A government lease through General Motors for 5-years would allow 50% payment each year to be used through the EMPG Grant. Also discussed the two payment options: advance or arrears.

**Purchase vehicle through GM Government Lease Program with advance payment:**

Motion: Leffler

Second: Wendell

Roll Call: Badger-Y, Barnum-Y, Clare-Y, Dayton-Y, Fort Dodge-Y, Harcourt-Y, Lehigh-Y, Vincent-Y, WC Sheriff-Y, and WC Supervisor-Y. Motion Carried.

Discussed equipment options for the vehicle. The recommendation was to purchase from Electronic Engineering. Travis asked about purchasing from Keltex and having Access Audio install. Stubbs talked about the price was close and recommended Electronic Engineering based on the county using them for county towers and radio communication.

**Purchase vehicle lighting, command center, radio equipment through Electronic Engineering \$21,004.00:**

Motion: Wendell

Second: Doty

Roll Call: Badger-Y, Barnum-Y, Clare-Y, Dayton-Y, Fort Dodge-Y, Harcourt-Y, Lehigh-Y, Vincent-Y, WC Sheriff-Y, WC Supervisor-Y. Motion Carried.

Discussed the purchase of a new toughbook for the vehicle.

**Purchase a Toughbook 54 with upgraded memory from Group Mobile \$3124.00:**

Motion: Leffler

Second: Stubbs

Roll Call: Badger-Y, Barnum-Y, Clare-Y, Dayton-Y, Fort Dodge-Y, Harcourt-Y, Lehigh-Y, Vincent-Y, WC Sheriff-Y, WC Supervisor-Y. Motion Carried.

Discussed other equipment purchases, lettering, dash camera, floor mats, and allowing up to \$1500.00 for equipment changes throughout the order process.

**Purchase of vehicle lettering, dash camera, floor mat, and room for equipment changes \$2450.00:**

Motion: Dellachiesa

Second: Leffler

All Yes – Motion Carried

**Other discussion:**

Travis requested when training information is sent out to area fire departments that the information also be sent to the City Clerks to help with the information getting passed on to all members.

Adson requested a visit from Forbes to the Vincent Fire Department to meet the members. Forbes will also work to attend more of the local departments to meet all members. Forbes has been attending the County Fire meetings.

Forbes will be visiting some haz-mat facilities in the county over the next month; any commission members that would like to attend are invited.

There will be a full scale tanker drill next week in Badger, everyone is invited to attend. There will be a tabletop to discuss the drill on Monday Sept. 14<sup>th</sup> at 6:00Pm in Badger at the Community Center. The drill will take place September 16<sup>th</sup> at 6:00PM in Badger.

**Adjournment:**

Motion: Wendell

Second: Doty

All Yes – Motion Carried