

**BOARD OF SUPERVISOR'S Regular Meeting  
June 24, 2014 - 10:00a.m. Board of Supervisors' Room  
Webster County Courthouse**

The Board of Supervisors met in Session on the above date with the following members present: Singer, Fletcher, Campbell, and Leffler. Absent: Dencklau.

Moved by Campbell, seconded by Leffler to approve minutes of the June 17, 2014 regular meeting. Motion carried unanimously.

Moved by Leffler, seconded by Singer to receive and place on file the following Drainage Repairs: D.D.#29 and Joint D.D.# 70 Webster & #95 Calhoun. Motion carried unanimously.

Moved by Singer, seconded by Campbell to approve hiring and employment of Mackenzie Jones, Part-time Transport Officer, effective June 24, 2014 at the rate of \$12.00 per hour per recommendation of Steve Elifrits, Jail Administrator. Motion carried unanimously.

Moved by Campbell, seconded by Leffler to accept and place on file the resignation of Heather Lovin, Part-time Child Care Nurse Consultant, effective June 19, 2014. Motion carried unanimously.

Moved by Leffler, seconded by Singer to accept and place on file the status change of Kristine Condon, Emergency Preparedness Coordinator, from Part-time to Full-time effective June 30, 2014. Motion carried unanimously.

Moved by Singer, seconded by Campbell to approve wage increase for Laura Montgomery to \$18.18 per hour effective June 13, 2014. Motion carried unanimously.

Moved by Campbell, seconded by Leffler to approve fiscal year 2014-2015 salary/wage increases for county employees as follows:

		<b>Auditor</b>	
<b>Assessor</b>			
Jeanette Thanupakorn	76,594 Salary	Kris Rial	49,600 Salary
Angie Vinson	61,274 Salary	Tina Eldal	49,600 Salary
Kim Smith	46,165 Salary	Doreen Pliner	18.83 per hr 19.13 8/22/14
Lori Owen	43,331 Salary	Laura Geist	18.83 per hr 19.13 9/04/14
Joe Peterson	32,300 Salary	Anita Walstrom	17.14 per hr 18.26 11/29/14
<b>County Attorney</b>		<b>Board of Health</b>	
Jennifer Benson	82,450 Salary	Kari Prescott	83,225 Salary
Jordan Brackey	72,726 Salary	Kit Anderson	20.55 per hr
Joseph Tofilon	64,665 Salary	Tami Birdsell	14.78 per hr
Ryan Baldrige	57,887 Salary	Kristine Condon	14.00 per hr
Jolene Daniels	19.43 per hr	Dawn Gehlhausen	29.29 per hr
Sherri Frye	19.48 per hr	Melissa Grell	21.04 per hr
Shelly Napier	12.57 per hr	Monica Hamilton	12.81 per hr
Wendy Teske	19.38 per hr	Laura Hanna	18.00 per hr
April Wicklein	14.86 per hr	Julie Howell	26.29 per hr
Shelly Escobedo	41,404 Salary	Kathy Josten	29.12 per hr
<b>Community Services</b>		Lindsay Kavanaugh	14.35 per hr
Kenneth Hays	62,976 Salary	Lacey Liska	18.00 per hr
Catherine Casey	25.34 per hr	Heather Lovain	18.87 per hr
Emily Elkin	18.04 per hr	Tricia Nichols	25.27 per hr
Sarah Feldmann	20.34 per hr	Katie Palmer	18.00 per hr
Carol Gillette	25.35 per hr	Marsha Royster	24.09 per hr
Janet Gadbury	21.31 per hr	Jennifer Sheda	26.02 per hr
Alison Hauser	26.36 per hr	Lacey Utley	12.81 per hr
Meghan Lamoureux	25.34 per hr	Margaret Woodruff	19.93 per hr
Joan Lara	55,109 Salary	Jennifer Wuebker	25.27 per hr

Trinity Lewis	22.00 per hr	Valerie Kittleson	18.50 per hr
Tanya Martinson	20.51 per hr	Barb O'Connor	68.00 per hr
		Brandi Alexander	13.01 per hr
		Allyson Been	11.00 per hr
<b>Emergency Mgmt</b>		Jennifer Chance	13.13 per hr
Tony Jorgensen	48,648 Salary	Linda Kerwin	12.57 per hr
		Jennifer Peterman	13.01 per hr
<b>Human Resources</b>		Jamie Saxton	16.17 per hr
Amy Porter	67,891 Salary	Kathy Stoneburner	18.46 per hr
		Angie Halfwassen	27.92 per hr
		Elizabeth Householder	25.56 per hr
<b>MIS</b>		Susan Timmerman	24.50 per hr
Andy McGill	67,700 Salary	Alisha Edman	11.28 per hr
Allison Ripperger	58,401 Salary	Hailey Howell	11.28 per hr
Karen Schoon	47,860 Salary	Rebecca Jones	11.28 per hr
		Dani Sibbitt	11.28 per hr
		Courtney Ubben	11.28 per hr
<b>Planning &amp; Zoning</b>		<b>Conservation</b>	
Sheilah Lizer	47,490 Salary	Matt Cosgrove	58,900 Salary
		Pat Shehan	46,500 Salary
<b>Recorder</b>		Karen Hansen	44,640 Salary
Shelly Hearn	49,600 Salary	Erin Ford	40,920 Salary
Julie Minikis	46,500 Salary	Cody Peterson	48,360 Salary
Erline Jones	19.38 per hr	Brad Janssen	41,134 Salary
Colleen Nahnsen	19.13 per hr	Cindy Knickerbocker	12.07 per hr
		Dave Scherff	16.22 per hr
<b>Motor Vehicle Dept</b>		Andy Stanberg	15.38 per hr
Kathleen Hay	46,500 Salary	Darren Herzog	46,500 Salary
Caroline Steinberg	46,500 Salary	Trail Tech	15.00 per hr
Brenda Angstrom	19.38 per hr	Intern	10.00 per hr
Carolyn Clark	19.13 per hr		
Malinda Jacobs	15.96 per hr		
<b>Tax Dept</b>		<b>Veterans Affairs</b>	
Kim Andrews	46,500 Salary	Dan Lewandowski	18.89 per hr
Sara Lewis PT	15.96 per hr		
New Hire	12.57 per hr		
<b>Engineer/Secondary Rds</b>			
Randy Will	109,700 Salary	James Kilen	21.67 per hr
Jamie Johl	81,178 Salary	Robert Lauer	21.93 per hr
Brian Henderson	68,014 Salary	David lee	21.85 per hr
Ryan Weidemann	70,208 Salary	Scott Licht	21.84 per hr
Angela Roderick	46,500 Salary	Sonya Nickelson	21.67 per hr
Dale Anderson	24.20 per hr	Daymon Peterson	21.80 per hr
Jesse Becker	24.08 per hr	Dean Peterson	21.80 per hr
Keane Brown	21.84 per hr	Ladon Sams	22.39 per hr
Anthony Cloud	22.39 per hr	Mike Schreiber	20.71 per hr
Scott Estergaard	21.75 per hr	Randy Sheker	22.00 per hr
Ronald Fisher	21.71 per hr	Brad Spencer	19.62 per hr
Galen Friedrich	21.83 per hr	Bobby Stanberg	21.71 per hr
Gary Gillespie	24.12 per hr	Jacob Stewart	21.80 per hr
Joseph Gregory	21.77 per hr	Michael Vand	22.00 per hr
Danny Hammerland	21.93 per hr	Tim Vannoni	21.67 per hr
Duane Heun	21.75 per hr	Rodney Warehime	21.75 per hr
Jeffrey Heun	21.21 per hr	Steve Will	21.92 per hr
Chad Hicks	21.84 per hr	John Winninger	21.71 per hr
Daniel Hofbauer	21.75 per hr	Randy Wood	21.96 per hr
Randy Hofbauer	21.71 per hr	Ricky Zimmermann	21.83 per hr

Luke Hubbell	21.80 per hr
Dale Iles	21.88 per hr
Rick Junkman	21.85 per hr

**Sheriff**

James Stubbs	82,000 Salary	Renee Ryan	16.54 per hr
Rod Strait	72,700 Salary	Douglas Darrah	16.54 per hr
Steve Elifrits	54,465 Salary	Melissa Nelson	16.25 per hr
Jason Bahr	60,743 Salary	Shawn Dencklau	15.94 per hr
Luke Fleener	64,593 Salary	Brian Nellis	15.94 per hr
Jayson Heesch	62,793 Salary	Amy Jones	15.94 per hr
Michael Kenyon	57,743 Salary	Paul Keller	15.94 per hr
Brett Knippel	60,743 Salary	Tanner Nowell	15.65 per hr
Kevin Kruse	65,872 Salary	David Kraft	15.65 per hr
Geoff Miller	57,743 Salary	Josh Pyle	15.04 per hr
April Murray	57,743 Salary	Jayce Zakeer	15.04 per hr
Joe Paullin	57,743 Salary	Ben Westergaard	14.73 per hr
Chris Obrien	57,743 Salary	Tracy Haraldson	14.73 per hr
Joshua VanWaes	55,833 Salary	Cory Simpson	14.73 per hr
Anthony Walter	57,743 Salary	Emily Johnson	14.73 per hr
Derek Christie	46,194 Salary	Patrick Riley	14.43 per hr
Amy Stringer	46,194 Salary	Ashley Guthrie	14.43 per hr
Marcia Vote	19.38 per hr	Tyler Powers	14.43 per hr
Christy Nelson	19.13 per hr	Hannah Larson	14.43 per hr
Laura Montgomery	18.54 per hr	Cory Wood	14.43 per hr
Mindy Anderson	8.64 per hr	Chance Copper	14.43 per hr
Joel Witte	8.55 per hr		

Motion carried unanimously.

Moved by Leffler, seconded by Singer to receive and place on file Manure Management Plan Update for Scott Cramer in Section 34, Dayton Township. (Copy on file in Auditor's office). Motion carried unanimously.

Moved by Singer, seconded by Campbell to receive and place on file bond of Vosberg Enterprises, Inc., Septic Systems Contractor. (Copy on file in Auditor's office). Motion carried unanimously.

Moved by Campbell, seconded by Leffler to approve and authorize Chair to sign annual Animal Control Officer Agreement effective August 1, 2014.

**WHEREAS**, the County is desirous of obtaining animal control services on a contractual basis; and

**WHEREAS**, the contractor is desirous of providing said services on a contractual basis;

**NOW AND THEREFORE** and in consideration hereof, the parties agree as follows:

1. The animal control warden or his designee will provide to Webster County on a twenty-four (24) hour per day, seven (7) day per week, fifty-two (52) week per year, animal control services as required by Webster County in the unincorporated areas and within the corporate limits of the City of Fort Dodge as set out at Appendix A, attached here to.
2. Respond to all animal control calls which include, but are not limited to: Chapter 6 of the Fort Dodge Municipal Code, all applicable County laws, but not to include nuisance complaints caused by wild animals engaged in normal living activities whether within the unincorporated areas of Webster County or the corporate limits of the City of Fort Dodge or to recover or capture livestock.
3. Animal control warden will provide all vehicles, fuel, equipment and apparatus necessary to provide said services in a professional manner in compliance with the applicable laws of the State of Iowa.
4. Animal control warden will provide certificates of insurance to the County covering both Webster County and the City of Fort Dodge as follows: public liability \$1,000,000, professional liability \$2,000,000, worker's compensation insurance (if applicable).
5. Animal control warden will be responsible for picking up, bagging deceased animals and providing cold storage for them until they can be disposed of at the Regional Landfill. All

fees for the disposal of deceased animals will be the responsibility of the animal control warden.

6. Animal control warden, acting as a private professional service provider, may respond to calls for request for services not outlined within this contract agreement and shall be allowed to separately charge for the performance of services outside of those services defined within this agreement and as described within the RFP document. If the service provider is planning to provide services not outlined within this document, a separate rate sheet for services must be provided outlining those services and the cost for those services that the provider intends to provide and charge for.
7. Animal control warden will qualify and maintain a status as a special deputy with the County and will cause any employees or subcontractors to be approved by the County and deputized as above referenced.
8. Animal control warden must submit and pass a criminal background check and possess a clear driving record for the past three years.
9. The County will pay the contractor for the services above referenced in twenty-six (26) equal installments.
10. The Contractor shall provide to the County a written intent to continue with this agreement and any costs amendments to this agreement a minimum of 75 days prior to the expiration of this agreement.

The term of this contract shall be from the date hereof to and including the 1<sup>st</sup> day of August, 2014, and that upon mutual agreement of the parties, this contract and any amendment thereto may be renewed on annual basis thereafter.

This contract will be for a one year period with a start date to be determined after proposal is awarded. This contract and any amendments may be renewed on an annual basis thereafter. Either party may terminate this Agreement upon 60 days written notice to the other parties for breach of the terms hereof.

WEBSTER COUNTY BOARD OF SUPERVISOR

s/Clark Fletcher  
Clark Fletcher

ATTEST: s/Carol Messerly  
Carol Messerly

Motion carried unanimously.

Moved by Leffler, seconded by Singer to approve and authorize Chair to sign Memorandum of Understanding by and between the City of Fort Dodge, Iowa and Webster County to enter into a three-year agreement with Pictometry International Corporation for air photography.

**WHEREAS**, the County intends to enter a contract with Pictometry International Corporation, for the capture, processing and delivery of digital air photography of all land within the boundaries of Webster County, Iowa.

**WHEREAS**, the aforementioned contract between Webster County and Pictometry International Corporation is a three (3) year Agreement for 2013 – 2015 with the aerial photography capture flight to be completed during the spring of 2013.

**WHEREAS, THE** City has agreed to pay one-half (1/2) of the said contract cost.

**NOW THEREFORE**, the parties agree and stipulate as follows:

**The City agrees to:**

1. Pay approximately one half of the balance of the First Year cost (Due now):  
Total Cost : \$48,695.42; City Cost: \$24,000.00
2. Pay approximately one half of the balance Second Year Cost (July 1, 2014):  
Total Cost: \$48,695.42; City Cost: \$24,000.00
3. Pay approximately one half of the balance Third Year Cost (July 1, 2015):  
Total Cost: \$48,695.42; City Cost: \$24,000.00

Total Cost to City for the Term: \$72,000.00

**The County agrees to:**

Provide the access to the photography of all portions of the county, software and any licenses that may be need for use. It is further agreed that all parties shall approve any changes to the above terms. This agreement shall be binding upon the heirs, successors in interest and assigns to all signatories to this agreement.

All parties of this agreement hereby and herewith agree to hold harmless and indemnify each of the other parties, their employees or representatives, from any and all liability to which they may be subject, arising out of the execution of this agreement.

This is the complete and final agreement of the parties and no statement not-herein contained has been relied upon by any party in affixing their signature hereto.

All parties warrant that they have full and sufficient authority to execute this agreement and each party will sign whatever document is necessary to effectuate this agreement.

Motion carried unanimously.

Moved by Singer, seconded by Campbell to approve and authorize Chair to sign Memorandum of Understanding by and between the City of Fort Dodge, Iowa and Webster County, Iowa regarding the City's lease of space from the County for the City's Police Department operations within the Law Enforcement Center.

**WHEREAS**, the County and City entered in to a Memorandum of Understanding on August 21, 1980 regarding the City's lease of space from the County for the City's Police Department Operations within the County's Law Enforcement Center (hereinafter, LEC).

**WHEREAS**, the City and County desire to set out the terms of the Agreement between the City and the County regarding the LEC space utilized by the City such that both parties are able to more efficiently calculate and project the parties financial obligations related thereto.

**NOW THEREFORE**, the parties agree and stipulate as follows:

**The Parties agree as follows:**

1. This Agreement shall replace and make void the previously executed Memorandum of Understanding entered in to and by and between the County and City on August 21, 1980 and any subsequent addendums.
2. This Agreement shall become effective July 1, 2014.
3. The Operating Expenses associated with this Agreement shall include the following as reflected within the attached Exhibit Number 1:
  - a. Gas and Electricity
  - b. Water and Sewer
  - c. Repair and Maintenance
  - d. Maintenance Contract (Currently through Johnson Controls)
  - e. Insurance
4. The square footage of the LEC utilized by the City shall be as set out and determined within the attached Exhibit Numbers 2, 3 and 4.
5. The Operating Expenses for each current fiscal year will be based off of the previous fiscal years actual Operating Expenses.

**The City agrees to:**

1. Make equal, quarterly payments to the County based on the square footage of space utilized by the City within the LEC and then multiplied by the percentage of the Operating Expenses made attributable to the City. The Operating Expenses shall be determined based on the percentages reflected within the attached Exhibit Number 1.
2. Make the above mentioned equal, quarterly payments on July 1, October 1, January 1 and April 1 of each Fiscal Year.
3. Provide payment of Operating Expenses to the County pursuant to Paragraph 2 above, beginning on July 1, 2014. Said quarterly payments shall be one-quarter (25%) of the preceding Fiscal Year's total Operating Expenses, pursuant to the calculations contained within the attached Exhibit Number 1.

**The County agrees to:**

1. Provide the Operating Expenses, based on the most recent ending Fiscal Year, to the City during the month of August each Fiscal Year. This total amount attributable to city will then be utilized in calculating the updated and revised equal, quarterly payments to be made by the City beginning July 1 of the next Fiscal year.

**WHEREAS THE PARTIES FURTHER AGREE:**

That all parties shall approve any and all changes to the terms of the Agreement as set out above.

This agreement shall be terminated only upon written notice by either Party no less than thirty (30) days prior to the end of Fiscal Year. Said termination shall be effective at the end of the following Fiscal Year.

This agreement shall be binding upon the heirs, successors in interest and assigns to all signatories to this agreement.

All parties of this agreement hereby and herewith agree to hold harmless and indemnify each of the other parties, their employees or representatives, from any and all liability to



	90,158	5,693							95,851
Conservation Board					260,000				1,270,154
Health Board	727,043	146,104		137,007		3,812,957			3,850,957
Social Services				38,000					125,150
General Assistance	125,150								72,250
Medical Examiner	66,044	6,206							105,000
Homemakers	105,000								-
Capital Projects									-
District Court									433,316
County Libraries		433,316							213,832
Child Support Recovery				213,832					538,376
Planning & Zoning	389,395	148,981							113,315
Communications				113,315					
Emergency Service									
Courthouse Restoration									-
General Services	249,450								249,450
MIS									541,972
GIS	472,176	69,796							-
Other County Buildings									15,000
330 1st Ave N - SS Building	15,000								142,200
Bank Bldg.	142,200								203,700
MH/DD Administration									3,317,329
HR/Safety Risk Mgmt.		78,000	3,239,329						112,114
Nondepartmental	93,914	18,200							344,299
	1,183,600	266,421		129,500		344,299	1,000,000	680,123	3,603,943
<b>Totals</b>	<b>8,556,907</b>	<b>2,925,453</b>	<b>3,239,329</b>	<b>641,154</b>	<b>9,900,000</b>	<b>4,473,456</b>	<b>1,000,000</b>	<b>680,123</b>	<b>31,416,422</b>
Transfers	<b>410,185</b>	<b>115,000</b>		<b>2,363,951</b>		<b>1,285,763</b>			<b>4,174,899</b>
<b>TOTALS w/Transfer</b>	<b>8,967,092</b>	<b>3,040,453</b>	<b>3,239,329</b>	<b>3,005,105</b>	<b>9,900,000</b>	<b>5,759,219</b>	<b>1,000,000</b>	<b>680,123</b>	<b>35,591,321</b>

Motion carried unanimously.

Vendor proposals for painted pavement markings for County downtown parking lots were received as follows:

Danielson	\$5,176.15
Lage Lines-A-Lot	\$1,687.00

Moved by Leffler, seconded by Singer to approve proposal submitted by Lage Lines-A-Lot for painted pavement markings in downtown parking lots, including scraping in the amount of \$1,687.00. Motion carried unanimously.

Moved by Singer, seconded by Campbell to approve and authorize transfer from General Basic Fund to Debt Service Fund in the amount of \$4,000.00. Motion carried unanimously.

Moved by Campbell, seconded by Leffler to allow claims. Motion carried unanimously.

Moved by Leffler, seconded by Singer to adjourn the meeting.

s/Carol Messerly  
Carol Messerly

s/Clark Fletcher  
Clark Fletcher

Webster County Auditor

Chairman, Board of Supervisors