

BOARD OF SUPERVISOR'S Regular Meeting
March 15, 2016 - 10:00a.m. Board of Supervisors' Room
Webster County Courthouse

The Board of Supervisors met in Session on the above date with the following members present: Singer, Fletcher, Dencklau, and Leffler. Absent: Campbell.

Moved by Dencklau, seconded by Singer to approve minutes of the March 8, 2016 regular meeting. Motion carried unanimously.

Moved by Singer, seconded by Fletcher to receive and place on file the following Drainage Repairs: D.D.#57; D.D.#29; D.D.#69; and Joint D.D.#12 Webster and #38 Calhoun. Motion carried unanimously.

Moved by Fletcher, seconded by Dencklau to approve hiring of Belinda Weiner as full time RN starting wage of \$18.50, effective March 23, 2016 per recommendation of Kari Prescott, Health Director. Motion carried unanimously.

Moved by Dencklau, seconded by Singer to approve employment status change of Haley Howell, Home Care Aide, from full time to permanent part time effective April 1, 2016 as per recommendation of Kari Prescott, Health Director. Motion carried unanimously.

Moved by Singer, seconded by Fletcher to approve employment status change of Valerie Kittleson, Home Health RN from full time to permanent part time status, effective May 9, 2016, per recommendation of Kari Prescott, Health Director. Motion carried unanimously,

Moved by Fletcher, seconded by Dencklau to receive and place on file resignation of part time dental hygienist Susan Timmerman, effective March 16, 2016 per recommendation of Kari Prescott, Health Director. Motion carried unanimously.

Moved by Dencklau, seconded by Singer to approve step increase for Correctional Officer Michael Soole, from \$14.79 to \$15.10, effective March 23, 2016, per recommendation of Steve Elifrits, Jail Administrator. Motion carried unanimously.

Moved by Singer, seconded by Fletcher to approve step increase for Correctional Officer Cory Simpson, from \$15.42 to \$15.72 effective March 21, 2016, per recommendation of Steve Elifrits, Jail Administrator. Motion carried unanimously,

Dan Lewandowski, Webster County Director of Veterans Affairs reviewed the Webster County Veteran Affairs Commission Policies and Eligibility Guidelines. Moved by Fletcher, seconded by Dencklau to approve Webster County Veteran Affairs Commission Policies and Eligibility Guidelines as follows:

The Commission, with the approval of the Board of Supervisors, has established the following policies, and eligibility guidelines, in conjunction with Chapter 35 of the Code of Iowa for indigent Veterans of Webster County.

I. Qualifications:

1. Legal resident of Webster County, their spouse, surviving spouse and minor children not over eighteen years of age.
2. Active duty serving prior to September 8, 1980 must have served under conditions other than dishonorable.
3. Active duty serving on September 8, 1980 and after must have served a minimum of 90 days active duty other than initial training under conditions other than dishonorable.
4. Current or former members of the Guard or Reserve who have served twenty or more years under conditions other than dishonorable who were or were not placed on active orders.
5. Current or former members of the Guard or Reserve since September 8, 1980 and after must meet the minimum length of service of at least 24 months of continuous active duty or the "full period" for which the service member was ordered to active duty (mobilization or deployment order), and served under conditions other than dishonorable.

II. Required Documentation:

1. Completed County VA application.
2. Certified copy of DD 214 or report of separation from active duty.

III. Ineligibility for Benefits and Services of Webster County Veteran Affairs:

1. Falsifying any information on the VA application.
2. Persons voluntarily quitting their job or are terminated for cause due to the employee/applicant's job performance.

IV. Responsibility of the Veteran Affairs Commission:

1. Benefits shall be granted at the good judgment of the Commission to indigent veterans, their spouse, surviving spouse, and children age seventeen and under.
 - a. The Webster County Veteran Affairs Commission will determine each application individually. Assistance will be determined on a month-to-month basis. The Commission reserve's the right to decline benefits to an applicant who has not proven to be indigent.
 - b. The Commission shall recommend all applicants seek employment at the Iowa Work Force, same of which includes a veteran's wife.
 - c. The Commission may require a verified medical report for the claim of indigent due to un-employability for medical reason.
2. Family/household income will include wages from employment, pensions, compensations, railroad retirement, Veterans benefits, Social Security benefits, S.S.I., child support and other receipts of income or public assistance of the family (including food stamps and housing assistance).
3. The Commission shall **consider essential needs of the current month only:** Rent, utilities, transportation for medical care, medications if not available through the VA, and burial allowance.

V. Income Guidelines: Household monthly income guidelines:

Single	2-Person	3-Person	4-Person	Over 4
\$1200.00	\$1400.00	\$1500.00	\$1600.00	Add \$125.00 per person

VII. Maximum Assistance Available per Fiscal Year: Will not exceed **\$2,000.00.**

VIII. Assistance Available:

1. **Rent:** Current or next month's only. Maximum number of times per county fiscal year (July-June) is three non-consecutive months with a **maximum payment is \$500.00 per month.** Payments will be made to the (non-relative) Landlord. Security deposit or down payment is not payable by this office. No mortgage payments.
2. **Utilities:** Current month only. Consideration for three non-consecutive months during the fiscal year (July-June) with a **maximum payment of \$270.00 per month.** Payment will be made to the vendors. We do not pay for deposits or reconnect charges.
3. **Transportation Assistance:** Request for assistance to get to a VA medical center or other medical facilities for an appointment/emergency will be considered on a case by case basis.
4. **Burial: BURIAL BENEFITS ARE FOR THE VETERAN ONLY!** Maximum amount will not exceed **\$1500.00.** This amount has been established by the Webster County Board of Supervisors. All assets of the veteran including personal property, real estate, and life insurance must be exhausted first.

IX: Procedure of Appeal: For those who do not agree with decisions of the Commission.

At the time of denial or within ten (10) working days the Commission shall provide written decision showing the reasons for the determination of the denial. A copy of the procedure of appeal is to accompany the written denial.

The decision of the Commission shall be binding and no appeal will be allowed unless the person denied assistance contacts the Webster County Veterans Affairs office within ten (10) days and requests to be put on the agenda of the next regularly scheduled meeting of the Webster County Board of Supervisors. The applicant is allowed only one appeal to the Webster County Board of Supervisors for each application denial.

It shall be the duty of the office of the Webster County Veteran Affairs Commission to place the appeal hearing onto the Webster County Veteran Affairs Commission to place the deadline for placing items onto the Webster County Board of Supervisor's agenda. The Commission shall follow the deadline for placing items onto the Webster County Board of Supervisor's agenda. The applicant shall be informed by regular mail of the date and time of the appeal hearing before the Webster County Board of Supervisors. Upon written request of the applicant or their attorney the Webster County Veteran Affairs Commission shall grant the applicant access to his or her case file.

Webster County Board of Supervisors shall hear the applicant's appeal at the appointed time on the agenda. The applicant shall be permitted to present relevant evidence in support of the appeal including testifying or having other witnesses testifies offering documentary evidence and reasonable cross examination of other witnesses if present. The applicant's file shall be admitted into evidence. The Webster County Board of Supervisors may question the applicant. A member of the Webster County Veteran Affairs Commission shall be present and give the Board of Supervisors reasons for the denial of assistance. The appeal will be tape recorded. The hearing before the Webster County Board of Supervisors shall not be an open Meeting as under Iowa Code Chapter 21 since the confidential files of the applicant will be in evidence.

The Webster County Board of Supervisors shall make a decision on the appeal within ten (10) working days of the appeal hearing. Within four (4) working days of making its decision the Webster County Board of Supervisors shall mail its written decision to the applicant by ordinary mail. The decision shall state the reasons for the action together with any statute or ordinance applied. The decision of the Webster County Board of Supervisors shall be final.

Adopted by the Webster County Veteran Affairs Commission this 15th day of March 2016.

Signed: The Webster County Veterans Affairs Commission

s/Thomas Dorsey – Commission Chairman
s/Corrine Canon – Commission Member

s/Ray Ault – Commission
s/Dan Lewandowski – Veterans Affairs Director

Approve by the Webster County Board of Supervisors this 15th day of March 2016.

Signed: The Webster County Board of Supervisors this 15th day of March 2016.

s/Merrill Leffler - Vice Chair, Board of Supervisors
s/Keith Dencklau-Board Member
Absent: Mark Campbell

s/Clark Fletcher - Board Member
s/Bob Singer – Board Member

Motion carried unanimously.

Moved by Dencklau, seconded by Singer to table approval of Agreement with Dakota Access Pipeline on behalf of Drainage District Right of Way. Motion carried unanimously.

Moved by Singer, seconded by Fletcher to approve permit application from Deano's Road Dust Control, Mason City, Iowa, to apply calcium chloride dust control treatment in 2016. (Copy on file in Engineer's office). Motion carried unanimously.

Moved by Fletcher, seconded by Dencklau to approve permit application from Heffron Services Inc., Urbandale, Iowa, to apply magnesium chloride dust control treatment in 2016. (Copy on file in Engineer's office). Motion carried unanimously.

Moved by Dencklau, seconded by Singer to approve permit application from Jerico Services Inc., Indianola, Iowa, to apply calcium chloride dust control treatment in 2016. (Copy on file in Engineer's office). Motion carried unanimously.

Moved by Singer, seconded by Fletcher to approve and authorize Chair to sign work in the right of way permit application from Lloyd Stewart, 2128 320th Street, Fort Dodge, Iowa, to check tile in road ditch along 320th Street. (Copy on file in Engineer's office). Motion carried unanimously.

Moved by Fletcher, seconded by Dencklau to approve hiring and employment of Mason A. Jorgensen, Class A Equipment Operator, Central Shed, effective March 28, 2016 at the rate of \$17.74 per hour per recommendation of County Engineer. Motion carried unanimously.

Moved by Dencklau, seconded by Singer to approve Supplemental Agreement #2 for professional services with Calhoun-Burns and Associates for proposed secondary road department equipment repair and storage facilities at 1950 225th Street. (Copy on file in Engineer's office). Motion carried unanimously.

Moved by Singer, seconded by Fletcher to endorse and authorize County Engineer to sign regional surface transportation funding application for road rehabilitation project on Route D20 between Route P59 and the Hamilton County Line in Federal Fiscal Year 2020. (Copy on file in Engineer's office). Motion carried unanimously.

Moved by Dencklau, seconded by Singer to adjourn the meeting. Motion carried unanimously,

s/Carol Messerly
Webster County Auditor

s/Merrill Leffler
Vice-Chair, Board of Supervisors